

Oakland Mills Community Association Donation Policy

The Oakland Mills Community Association, Inc. may contribute funds as donations to other organizations, groups, or persons, if such funds are used to benefit the common good of the Oakland Mills community.

Donation requests should be submitted in writing to the Oakland Mills Board of Directors no later than October 15 of each year.

The Oakland Mills Board will review all requests at one time at a Board meeting. The Board will then vote on requests at a board meeting following the one that the requests were reviewed. This process allows time for board members to consider the requests.

Donations will be made in a fair and equitable manner.

The Oakland Mills Community Association, Inc. may raise funds or collect donated items at any time for the purpose of addressing the needs of Oakland Mills and the greater Columbia community. The Oakland Mills Board, at its discretion, may amend the rules of this policy on an as needed basis.

Procedure for Requesting a Donation from the Oakland Mills Community Association:

Donation request should be submitted in writing to the OMCA Board of Directors no later than October 15 of each year.

Request should indicate the **name of the organization requesting funds**, the donation **amount requested** along with a short description of exactly **how the funds** will be used and **how the donation will benefit the Oakland Mills community**. A copy of the organization's non-profit status should be submitted with the request.

Request should include the entity to which the donation check should be payable and the name and address of where the donation should be mailed.

OMCA will reply that we received your request within 5 business days. If you do not hear from OMCA after 5 business days please email Sandy Cederbaum, manager@oaklandmills.org to make sure your request was received.

OMCA will make only one donation per requester per year.