



oakland mills
we value connections

Oakland Mills Community Association

Village Board Meeting Minutes

The Other Barn ~ 5851 Robert Oliver Place ~ Columbia, MD 21045

Board Members: Bill McCormack, Jr., Co-Chair ~ Ginny Thomas, Co-Chair
Jonathan Edelson, Vice-Chair ~ Kay Wisniewski, AC Chair ~ Lynn-Steven Engelke
Judy Gottsagen ~ Paul Verchinski
Reginald Avery, Columbia Council Representative

November 29, 2016

OMCA Regular BoD Meeting

Ms. Thomas called the regular meeting of the OMCA Board of Directors to order at 7:06 pm.

Present: Ginny Thomas; Co-Chair, Jonathan Edelson; Vice Chair, Kay Wisniewski; AC Chair, Judy Gottsagen, Lynn Engelke (arrived at 7:15pm), Paul Verchinski, Reginald Avery; CA Rep, Sandy Cederbaum; Village Manager, Brigitta Warren; Event & Administrative Coordinator

Also Present: See resident list.

Absent: Bill McCormack; Co-Chair

Opening of Meeting

- **Mr. Verchinski** motioned to amend the November 9, 2016 agenda to include an informal discussion about the November 15th consultant's presentation after the OMCA Committee Reports. **Ms. Wisniewski** seconded and the motion passed (5-0-0).
- **Mr. Avery** motioned to approve the amended November 9, 2016 agenda (ATTACHMENT "A"). **Mr. Edelson** seconded and the motion passed (5-0-0).
- **Ms. Wisniewski** motioned to accept the November 9, 2016 OMCA Board meeting minutes (ATTACHMENT "B"). **Mr. Edelson** seconded and the motion passed (5-0-0).

New Business

Draft Resource Guide Discussion

- **Ms. Warren** gave an overview of the process of compiling the draft Homeowners Resource Guide (ATTACHMENT "C") that will eventually be available on the Oakland Mills website. She asked for suggestions for changes.
- **Ms. Thomas** suggested that other Columbia villages could put it on their websites once it is complete. She also suggested that it could possibly go up on the Columbia Association website.
- **Mr. Verchinski** suggested adding more information with each of the websites as it was a little confusing to navigate and it might be difficult for residents to follow.
- **Ms. Cederbaum** stated that if it is too detailed it might be too hard to maintain. The idea was to empower the residents with the information provided.
- **Mr. Edelson** suggested putting the information on the columbiavillages.org website. **Ms. Cederbaum** stated she could look into that.
- **Mr. Engelke** stated that the NEAC had looked at the resource guide and they were behind it. She suggested launching the Homeowners Resource Guide on our website at the same time as the new

Architectural Guidelines were released. She also suggested doing the Resource Guide using a question and answer format.

- **Mr. Avery** stated that from a CA point of view it is very helpful to have a resource guide and this document is a good start.
- **Ms. Thomas** suggested adding phone numbers where available.
- **Mr. Edelson** suggested taking out the actual web addresses and making it a “Click Here” which links the user to the website.

Board Discussion of evaluation criteria for evaluating the village manager

- **Mr. Edelson** distributed the proposed “Oakland Mills Community Association Village Manager Performance Document” (ATTACHMENT “D”). He gave clarification that this document is generalized evaluation criteria for the Oakland Mills Village Manager and not specific to the current Village Manager.
- **Mr. Edelson** gave an explanation as to how he came up with the evaluation document. He stated that the majority of the village boards had approved to hire an HR firm that had created position descriptions for each of the village positions. The evaluation document uses the position description for the village manager and lays out a rating scale.
- **Mr. Verchinski** stated that when the position description was done, the OMCA Board never reviewed it and accepted.
- **Ms. Wisniewski** motioned to adopt the Village Manager position description used to create the evaluation document. **Mr. Edelson** seconded.
- A discussion regarding the position description as well as the evaluation document took place; what should be included, the weight it should be given and the timeline.
- **Mr. Edelson** stated he will look at the feedback and continue to accept suggestions and make the revisions.
- **Ms. Wisniewski** withdrew her motion.

Old Business

Follow up Discussion of Stevens Forest Road Roundabout/Alternative Options

- **Ms. Wisniewski** made a motion that the OMCA Board support the mini-roundabout option to address the safety concerns at the intersection of Stevens Forest and Farewell Roads. **Ms. Thomas** seconded and the motion passed (6-0-0).

Columbia Board of Directors Report

- **Mr. Avery** stated that the CA Budget Book is being given out because the CA Board will be working on the CA budget between the months of January and February.
- The CA Board is currently working on Milton Matthews’s evaluation.
- The CA Board will be looking at each of its specific entities and how CA deals with the Columbia villages. They will be reviewing the formula for money given and money received between CA and the Columbia villages.
- **Ms. Thomas** asked about the amount of money CA is supplementing Haven on the Lake. **Mr. Avery** responded it is in the CA Budget Book from last year, but he does not know about this year. He stated he will follow up.

Manager's Report

- **Ms. Cederbaum** distributed her report (ATTACHMENT "E") and asked if there were any questions.
- **Ms. Cederbaum** stated that Howard County will have its FY18 Citizen's Budget Hearing on December 14th. She has signed up the OMCA Board to testify. **Ms. Thomas** asked **Ms. Cederbaum** to draft a letter with all of the relevant issues for testimony.
- **Ms. Thomas** asked about the contingency fund and the status of the electronic voting.
- **Ms. Cederbaum** responded that the majority of the village Boards voted to look into it. Village managers have not moved forward due to a variety of reasons. An attorney did look at village by-laws to see if electronic voting was possible.
- **Ms. Thomas** asked if the OMCA Board voted no.
- **Ms. Cederbaum** responded yes, the OMCA Board voted no, but the majority of the village boards voted yes.
- **Ms. Thomas** stated she will revisit with the village Board chairs at their next meeting. She suggested possibly taking it off the table.

Committee Reports Architecture Committee

- **Ms. Wisniewski** distributed her report (ATTACHMENT "F").

Education

- **Mr. Edelson** stated that the next Education meeting will be held on December 13th at 6pm.
- He relayed the sad news that Jennifer Anderson, Assistant Principal at TSES, has passed away.
- **Mr. Edelson** announced that Thunder Hill ES was listed #14 as the Best Public School in the Baltimore Region in the Niche ratings. Oakland Mills MS and Oakland Mills HS were in the top 40 and TSES and SFES were in the top 50.

NEAC

- **Ms. Engelke** distributed her report. (ATTACHMENT "G").
- **Ms. Engelke** stated that the AC Review committee is meeting again next Tuesday to go over the final draft of the revised Architectural Guidelines.
- The workshop that will be held January 7th has been firmed up.
- There will be no NEAC meeting in December, but if individuals want to help with the workshop in January, please let **Ms. Engelke** know.
- A NEAC meeting was held today where lots of ideas as to how to engage the Latino population were discussed with a variety of presenters.

Safety and Security

- **Ms. Gottsagen** distributed her report (ATTACHMENT "H"). **Ms. Gottsagen** announced that there will be no meeting in December and the next meeting will be held January 13th.
- **Ms. Cederbaum** stated that there is a new HC Youth Police Liaison and she will forward **Ms. Gottsagen** his name.

Feedback Regarding Feasibility Study Consultants November 15th Report

- **Mr. Verchinski** stated that he sent in direct comments through the comment form on the website. He indicated that the overall consideration of the Consultant's report they did not look at the school playing fields. **Mr. Verchinski** suggested that Blandair fields are not in use during the day and asked why it was necessary to have separate playing fields when the Blandair fields could be used by the schools.. There is a possibility for dual use. Oakland Mills should maximize the use of what they already have. He stated that he did realize there may be some potential conflicts. **Mr. Verchinski** also stated that there was no discussion on Bridge Columbia, the consultants never gave an answer regarding when Weis' lease expire and what is the plan for something in their place if they walk away and in regards to the Exxon lot, more research needs to be done.
- **Mr. Edelson** stated that looking at the school fields for land is not at all okay. If word got out that there was any consideration about the school fields being taken away there would be a lot of angry parents and students. He stated it is definitely the wrong way to go. If OMCA is trying to sell their village, it would not look good to try and sell schools that do not have athletic fields.
- **Mr. Avery** stated that as the President of the Howard County PTA Council, he can safely say that there would be more than just Oakland Mills school PTA's that would be upset regarding taking away the school fields. The use of school fields for building is a bad idea.
- **Ms. Engelke** stated that the school field issue is a non-starter. She also stated that the zoning and the deed of the Exxon site were not part of the feasibility study deliverables. Howard Hughes currently has the covenants on the land use for the Exxon lot. She stated she was disappointed there was no discussion of the pedestrian bridge and the impact it will have.
- **Ms. Wisniewski** stated that when the VCCP was written the goal was to create a new focus for the village. The amount of supermarket competition in Columbia, lead the need for another focus. She stated she was disappointed that the consultants did not go to upper level management at Weis to see what the future looks like.
- **Mr. Edelson** stated that he agreed, the consultants should have gone to upper level management at Weis. He also stated that regarding the Exxon lot, something has to be done and we did not need the VCCP or the feasibility study to know that.
- **Mr. Avery** stated that something needs to be done with the Exxon lot regardless.
- **Ms. Engelke** stated that she also thinks something needs to be done with Sam's Mart. She stated that based on the findings of the feasibility study if Oakland Mills "plays ball" with what might be suggested as feasible for development, it would benefit possible further development. Development signals something is happening.
- Resident Michael Smith stated that the school fields are not underutilized as outside organizations use the fields. He stated that Blandair Park fields are not necessarily used during the day. He suggested getting information out to residents about the things that go on at Blandair Park. **Ms. Thomas** suggested putting the information on the HC Recreation and Parks website.
- **Ms. Engelke** stated that Blandair Park is at our doorstep and it should be utilized.
- **Mr. Edelson** stated that the village is missing out on an opportunity to let visitors to Blandair Park know what is in Oakland Mills.
- Resident Claudia Hollywood asked if CA wants to make the ice rink bigger and better. **Mr. Avery** responded that there is money in the CA budget for improvements to the ice rink. **Ms. Thomas** asked if the CA has taken any position on the ice rink. **Mr. Avery** stated that the ice rink is in the CA's plan to look at.
- **Mr. Edelson** stated that he is not convinced of the parking limitations that were mentioned in the consultant's report. He suggested using other areas for overflow parking.
- A resident asked if CA was open to putting townhomes on the pathway along the Shadow Oaks Condominiums.

- **Ms. Thomas** responded that her understanding was the suggestion was to move the path in front of the village center stores.

Board Bulletin Board

- **Ms. Warren** announced the Gingerbread House Decorating on December 7th and the Breakfast with Santa that will take place on December 10th.
- **Ms. Cederbaum** stated that Jackie Colvin, an OM resident, has volunteered to put together the Flier ad and work on Jazz in the Mills flyers.
- **Mr. Avery** stated that if anyone is planning to go to the presidential inauguration in January, please use caution and know that there will be a high level of security.
- **Mr. Edelson** announced the Girls on the Run 5K that will take place this Saturday, December 3rd; TSES, THES, SFES and OMMS will be participating.

The OMCA Board meeting was adjourned at 8:57pm

Respectfully submitted: Brigitta Warren, Event and Administrative Coordinator

Action Items from November 29, 2016 OMCA Board Meeting

FOR BOARD MEMBERS: Send additional comments to Ms. Warren for Resource Guide

Mr. Edelson: Revise draft of village manager criteria for evaluation and revise Village Manager job description based on board discussion.

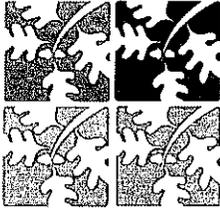
Mr. Avery: Provide Board past CA subsidy for Haven on the Lake and what is the proposed subsidy in FY 18 Budget

FOR STAFF: Ms. Warren: Post Resource Guide on web.

Ms. Cederbaum: Print letter regarding roundabout for SF/Farewell for board chairs signatures

Ms. Cederbaum: Draft testimony of for 12/14 County Exec. Citizen Budget Hearing

Ms. Cederbaum reviewed the HC Rec and Park website and there are no listings of schedule of activities at the parks.



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**Oakland Mills Community Association
Village Board Meeting AGENDA**

The Other Barn ~ 5851 Robert Oliver Place ~ Columbia, MD 21045
Board Members: Virginia Thomas, Co-Chair; Bill McCormack, Co-Chair,
 Jonathan Edelson, Vice Chair; Kay Wisniewski, Architecture Chair
 Lynn-Steven Engelke, Judy Gottsagen, Paul Verchinski
 Reginald Avery, Columbia Council Representative

Tuesday, November 29, 2016 (new date in lieu of 11/22)
Oakland Mills Board of Directors Meeting
7:00 p.m.
The Other Barn

- 7:00 p.m. Opening of meeting**
 Approve the agenda for tonight's meeting
 Approve the minutes from the November 9, 2016 meeting
- 7:05 p.m. Resident Remarks**
- 7:10 p.m. New Business**
 (Draft) Resource Guide Discussion, Oakland Mills Board and Staff
Board Discussion of evaluation criteria for evaluating the Village Manager
- 7:50 p.m. Old Business**
 Follow-up discussion of Stevens Forest Road Roundabout/Alternative Options presentation and OMCA Board vote on option Board supports, Oakland Mills Board
- 8:10 p.m. Board Co-Chair Remarks**, Virginia Thomas and William R. McCormack
- 8:20 p.m. Columbia Board of Directors Report**, Reginald Avery
- 8:30 p.m. Manager's Report**, Sandy Cederbaum
- 8:40 p.m. Architecture Committee**, Kay Wisniewski
Arts Advisory: Paul Verchinski
Education Committee, Jonathan Edelson and John DiTomasso
Housing Committee, William R. McCormack
Neighborhood Enhancement Advisory Committee, Lynn Engelke
Safety & Security Committee, Judy Gottsagen and Steve Gottsagen
- 9:00 p.m. Board Bulletin Board**
- 9:10 p.m. Adjourn**

Upcoming Events: for details on all events visit: oaklandmills.org

All events listed below are held at The Other Barn, 5851 Robert Oliver Place, Columbia, MD 21045

Nov. 29, 6:00 – 7:00 p.m. OMCA Neighborhood Enhancement Advisory Committee

Nov. 29, 7:00 p.m., OMCA Board Meeting

Dec. 4, 5:00 p.m. – 8:00 p.m. Holiday Jazz in the Mills Extravaganza

Dec. 7, 6:30 p.m., Gingerbread House Making

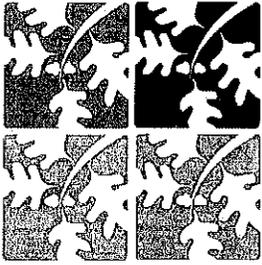
Dec. 10, 9:00 a.m. & 9:45 a.m., Breakfast with Santa

Dec. 13, 6:00 – 7:00 p.m. – OMCA Education Committee

Dec. 13, 7:00 p.m. – OMCA Board Meeting

Dec. 20, OMCA Safety and Security Committee will NOT meet, to be rescheduled

Dec. 27 – OMCA Board Meeting canceled and not rescheduled



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Oakland Mills Community Association Village Board Meeting Minutes

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Judy Gottsagen ~ Paul Verchinski
Reginald Avery, Columbia Council Representative

November 9, 2016

OMCA Regular BoD Meeting

Mr. McCormack called the regular meeting of the OMCA Board of Directors to order at 7:11 pm.

Present: Ginny Thomas; Co-Chair, Bill McCormack; Co-Chair, Jonathan Edelson; Vice Chair (arrived 7:53pm), Kay Wisniewski; AC Chair, Judy Gottsagen, Paul Verchinski, Reginald Avery; CA Rep (arrived at 7:55pm), Sandy Cederbaum; Village Manager, Brigitta Warren; Event & Administrative Coordinator,

Also Present: Kris Jagarapu, Chief, Howard County DPW Traffic and Engineering Division; Kim Pruum, Special Assistant to Councilman Ball; HCPD Officer Luke Buchanan; See resident list.

Absent: Lynn Engelke

Opening of Meeting

- **Ms. Wisniewski** motioned that the agenda for November 9, 2016 (ATTACHMENT "A") be approved. **Ms. Gottsagen** seconded and the motion passed (5-0-0).
- **Ms. Wisniewski** motioned to accept the October 25, 2016 OMCA Board meeting minutes (ATTACHMENT "B"). **Ms. Gottsagen** seconded and the motion passed (5-0-0).

New Business

Community Police Update and Neighborhood Watch Program

- **Officer Luke Buchanan** was present to give an update regarding Oakland Mills Village. He stated that currently there are no trends happening in Oakland Mills. There is now one form used by all villages for banning individuals, if necessary. A HCPD officer has been present at dismissal time at SFES to help to enforce the no parking signs. HCPD held a roundtable meeting with CA in Long Reach and is hoping to hold one in Oakland Mills. Officer Buchanan gave suggestions regarding safety tips and security. He stated most crimes are crimes of opportunity.
- A resident asked if there was someone who worked in the police trailer and if so how often. Officer Buchanan responded that yes there is someone in the police trailer, but not 24 hours a day. It has been decided to keep the trailer, but it will be getting a facelift. If residents see a negative trend occurring, please contact the police trailer number, but in an emergency situation, please call 911.
- A resident asked Officer Buchanan to explain how the banning process worked. Officer Buchanan responded that a business would complete the aforementioned form relating to a specific incident. If a person has been banned from a property, they can appeal.
- A resident mentioned the meeting in Long Reach with the HCPD and asked when there would be another similar meeting. The resident also requested the meeting be accessible to residents of Oakland

Mills. Officer Buchanan responded that he is not sure when and where the next meeting will be but the HCPD is trying to have these meetings throughout Columbia.

- **Ms. Gottsagen** introduced herself and Steve Gottsagen as Chairpersons of the Safety and Security Committee and gave her email safety.omvc@gmail.com. **Ms. Gottsagen** asked Officer Buchanan to discuss how to start a Neighborhood Watch Program. Officer Buchanan indicated all those who would be interested would attend a mandatory training class and a volunteer would be sought to be the leader of the group. Once these two requirements are met and the neighborhood watch group is established, Officer Buchanan would accompany the volunteers on their neighborhood walk throughs.
- **Ms. Thomas** asked how a resident can safely deal with a possible drug house. Officer Buchanan responded that HCPD has a drug tip line on the HCPD website. A resident can also report any incidents to Officer Buchanan. The tip can be anonymous. Officer Buchanan can be reached at lbuchanan@howardcountymd.org.
- A resident asked how to report negative activity on the walkways. Officer Buchanan responded that if the activity is dangerous, please report immediately to 911. If there is negative activity that is becoming a trend on the walkway, please email Officer Buchanan with as much information as possible and he will follow through.
- **Ms. Gottsagen** asked about additional lighting on residents' property as well as on public walkways. Officer Buchanan responded that additional lighting is being placed on the CA pathways. The paths do close at 10pm every night. **Ms. Gottsagen** indicated she has been in touch with a representative regarding solar motion lights for resident property, but has not heard back.
- Officer Buchanan asked community members to speak to other community members to pass the word on to come to community meetings. Neighbors should talk to neighbors. Use common sense and be vigilant.
- A discussion took place regarding a possible transfer of Officer Buchman to another community. **Ms. Thomas** indicated that the OMCA Board would be writing a letter to Officer Buchanan's superiors to request he stay in Oakland Mills. She encouraged residents to contact the County Executive and the County Council to keep Officer Buchanan in Oakland Mills.

Farewell Road/Stevens Forest Road Roundabout Study Presentation and Discussion

- Kris Jagarapu, Chief, Howard County DPW, Traffic Engineering Division, was present and gave a presentation explaining the two concept designs for the Stevens Forest Road/Farewell Road Roundabout (ATTACHMENT "C").
- Background information regarding how this issue came about and what steps have been taken so far was given.
- Mr. Jagarapu stated that there are comment cards available tonight and residents can also email him at traffic@howardcountymd.gov to give feedback regarding the two designs. You can also send problems with signs, etc. in the neighborhood to this email as well as using SeeClickFix.
- **Mr. McCormack** asked about the timeframe for the completion of the project. Mr. Jagarapu stated that at this point 30-35% of the project is complete. Currently the County is taking feedback about the proposed concept designs. After the comment timeframe is over, a final design will be created. At this point, funding for the project will be sought through the upcoming County budget process.
- Ms. Pruiim encouraged residents to come out as a community to support funding for the roundabout at the citizens budget hearings in January, February or March.
- A resident stated that the roundabout will slow drivers down, but could it be possible to lose traction on Farewell Road and the roadway could become a slippery slope. She was also concerned that the roundabout would create additional traffic.
- Another resident stated that she was in favor of the roundabout but is not in favor of a stop light or stop sign on Stevens Forest Road.
- Resident Ron Meserski brought forth a petition in favor of the roundabout.

- Resident Jervis Dorton asked Mr. Jagarapu which option he would chose. Mr. Jagarapu stated there are positives to both options. Mr. Dorton stated that if the intent of the OMCA Village Board is to get more traffic to the village center, a roundabout might be a detraction.
- Resident Carol Brain stated that the intersection has been an issue for 45 years. She stated that design concept number 2 is good for Stevens Forest Road residents but not for Farewell Road residents. She does not feel it will deter residents from going to the village center citing the efficiency of the Homespun/Cradlerock roundabout
- Resident Heidi Knott stated that she was in favor of the roundabout but was concerned about the bike lanes. Mr. Jagarapu stated he will take into the design consideration all modes of traffic.
- A resident asked what the impact would be on the four corner properties. Mr. Jagarapu stated that is why there is not an option for a full roundabout but instead a mini roundabout.
- A resident indicated that he was concerned about residents parking on the corner near the roundabout which could lead to a possible collision.
- A request for traffic calming (street humps) on Stevens Forest Road was made. Mr. Jagarapu stated that traffic calming on Stevens Forest Road is not an option because Stevens Forest Road is classified as a collector roadway and thus cannot have street calming devices. There is currently automated enforcement only in the school zones.
- A resident asked if there would be an after study following the placement of the roundabout. Mr. Jagarapu stated that the county observes other similar situations and uses those comparisons.

Discussion and Vote on 2016-2017 OMCA Donation Disbursements

- A discussion took place regarding the 2016-2017 donation requests.
- **Ms. Thomas** motioned to distribute the following donations to the following organizations: THES PTA - \$464; SFES PTA - \$500; TSES - \$500; OMMS PTSA - \$500; OMHS PTSA - \$500; Forest Ridge Apartments After School Child enrichment Program - \$800; OMHS Fine Arts Boosters - \$736. **Mr. Edelson** seconded and the motion passed (6-0-0).

Old Business

Pedestrian Bridge Improvement Options

- **Mr. Verchinski** provided a summary of the November 2nd Howard County meeting regarding the Route 29 Pedestrian Bridge.
- He stated that Option 2 was given overwhelming support. Bridge Columbia is in support of Option 2 with a few caveats that they addressed in their letter to Howard County.
- **Mr. Verchinski** had sent a draft letter addressed to Howard County to the OMCA Board for review. This letter was in support of Option 2 and asked Howard County to find money to make this option happen.
- A suggestion was made to write three separate letters: one to the County Executive, one to the County Council and one to the Columbia Association Board of Directors with a carbon copy going to Milton Matthews, CA President.
- **Ms. Thomas** motioned to approve writing and sending the three separate letters to the Howard County Executive, the Howard County Council and the CA Board of Directors with a carbon copy to Milton Matthews in support of the proposed Option 2 for the Pedestrian Bridge over Route 29. **Mr. Edelson** seconded and the motion passed (6-0-0).
- **Ms. Gottsagen** motioned to accept and send the draft proposed letter to Howard County Police Chief Gary Gardener with a carbon copy to the County Executive in support of keeping Officer Luke Buchanan as the community resource office in Oakland Mills. **Ms. Thomas** seconded and the motion passed (6-0-0).

Columbia Board of Directors Report

- The CA Board of Directors will be discussing with the Howard County delegation regarding changing the law to lower the decibel levels at Merriweather Post Pavilion. **Mr. Avery** asked the OMCA Board for their position. **Ms. Cederbaum** referred to the letter that the OMCA Board had sent to the County Council regarding this issue last month. **Ms. Cederbaum** will forward the letter to **Mr. Avery** and the **OMCA Board** for reference.
- **Mr. Edelson** asked if anyone had gone out into the communities with the proper equipment to test the decibel level recently following all of the changes that have been made around Merriweather.
- **Ms. Thomas** stated that a system needs to be developed that is enforceable.
- **Mr. Avery** stated that the Downtown Partnership has requested \$500K for the next ten years. The CA Board has been in discussion regarding this issue. **Mr. Avery** stated that Howard Hughes will provide funding until 2017. The OMCA Board provided their input on this issue.
- **Ms. Thomas** motioned to oppose the Columbia Association giving \$500K for the next ten years to the Downtown Partnership. **Ms. Wisniewski** seconded and the motion passed (6-0-0).

Manager's Report

- **Ms. Cederbaum** distributed her report (ATTACHMENT "D") and asked if there were any questions.
- **Ms. Cederbaum** stated that Clive Graham was present at the Managers meeting today and announced the community input into the Central Maryland Transit Development plan. The information about the plan along with comment cards are available at The Other Barn. Bridge Columbia is very involved with this process.
- The Village Managers are having an outside source look at CA's Assessment Shares to each of the villages. Two village managers will represent the villages in this process.
- **Ms. Cederbaum** distributed the OMCA 2017 Holiday Schedule (ATTACHMENT "E"). **Ms. Wisniewski** motioned to approve the 2017 Holiday Schedule. **Ms. Thomas** seconded and the motion passed (6-0-0).
- **Mr. Verchinski** asked about the status of the request for funding for the roundabout at Stevens Forest Road and Whiteacre. **Ms. Cederbaum** responded she had forwarded the email sent to her by Councilman Calvin Ball that stated it has been put on hold to wait for the results of the Feasibility Study.

Committee Reports

Architecture Committee

- The AC Guidelines are in the process of final proposed revisions and should soon be ready to submit for review and comments.

Arts Advisory

- **Mr. Verchinski** is working with the OMHS teacher who is working with the art students about setting up what ifs for the police trailer art. **Mr. Verchinski** has spoken with Officer Buchanan about what is being planned. He is not sure if all sides of the trailer will be used.

Education

- **Mr. Edelson** reminded the OMCA Board to look at the email he had sent regarding the elementary school model. The SFES PTA President has reached out to other schools in Howard County that are

using the elementary school model. The OMMS PTA president suggested sending out a survey to parents at these schools to gain the necessary feedback.

- **Mr. Avery** stated that several current HC Board of Education members have asked to put some issues on hold until the new BOE members are in place.

Housing

- The County Council should have passed all downtown legislation which will allow **Mr. McCormack** to begin the process of the OMCA Housing goals.

Safety and Security

- **Ms. Gottsagen** announced the next meeting will take place on November 16th from 6pm to 7pm at a home on Ourtime Lane. Please contact The Other Barn for the address.

Board Bulletin Board

- **Mr. Edelson** thanked the OMCA Board for their donation on behalf of the SFES PTA.
- **Mr. Verchinski** announced the various happenings of the Symphony of Lights which will be back this year.
- **Mr. Avery** acknowledged Veteran's Day thanking all veterans for their service.
- **Ms. Thomas** wished **Ms. Warren** a happy birthday.
- **Ms. Cederbaum** thanked all who were able to make it to the Volunteer Reception for coming.

The OMCA Board meeting was adjourned at 9:56pm

Respectfully submitted: Brigitta Warren, Event and Administrative Coordinator

Action Items from November 9, 2016 OMCA Board Meeting

FOR BOARD MEMBERS:

FOR STAFF:

Cederbaum – send **Mr. Avery** the letter from the board regarding noise from MPP

Cederbaum – send **Mr. Verchinski** email from Councilman Ball regarding SF/Whiteacre Streetscape

Cederbaum – draft letter to **Chief Gardner** in support of **Officer Buchanan**

Cederbaum – draft letter regarding **Option 2** for Pedestrian Bridge

Cederbaum – process donations checks

Homeowner Resources

Home Repair Assistance

Howard County:

- **The Home Repair Program helps income eligible Howard County** homeowners make repairs to their homes. The home repairs help the homeowner meet local housing codes for health and safety conditions. Repairs may include, but are not limited to: heating and air systems, electrical wiring, plumbing, roofs, windows and doors. The Home Repair Program has served the community for many years, and helped to preserve homes for residents of Howard County. Homeowners have been given the chance to make improvements to their home, thus reducing housing blight in many neighborhoods.

<https://www.howardcountymd.gov/Departments/Housing/Home-Ownership-Opportunities/Housing-Repair-Programs>

- **Howard County Councilmember, District 2, Calvin Ball** provides useful information relating to homeowners resources on his website.

<http://cc.howardcountymd.gov/Districts/District-2/Resources>

- **Howard County's Department of Aging** provides links to resources for seniors in need of housing repairs to accommodate aging in place.

<https://www.howardcountymd.gov/Departments/Citizen-Services/Office-On-Aging>

- **Rebuilding Together Howard County**, formerly known as Christmas in April, is the local affiliate and was formed in 1992 when a group of committed Howard County Residents and businesses joined together to mobilize volunteers and provide free home repairs to low-income families in Howard County. For many of these home owners, these repairs were truly a gift.

Even though our name has changed, our mission remains the same! We are still committed to improving the lives of the elderly, individuals with disabilities, veterans, and families with children; all homeowners in Howard County who have worked hard, but can no longer afford to keep up with repairs. Today, the need is even greater in the midst of the difficult economic climate.

<http://www.rebuildingtogetherhowardcounty.org/>

- The **Howard County Department of Inspections, Licenses and Permits** is the clearinghouse for processing licenses and permits, reviewing construction documents, and inspecting buildings and structures for code compliance.

<https://www.howardcountymd.gov/Departments/Inspections-Licenses-and-Permits>

- **Howard County's Department of Planning and Zoning's** mission is to create collaborative, innovative plans and implement strategies that effectively address growth and redevelopment challenges. DPZ seeks to enhance Howard County's high quality of life, prosperity, and stewardship of our natural and cultural resources.

<https://www.howardcountymd.gov/Departments/Planning-and-Zoning>

State and Federal

- The **Maryland WholeHome Program** can help you make valuable repairs and enhancements to your home that can lower your family's monthly utility bills and improve your quality of life. Maryland WholeHome grants and loans can be used to upgrade to energy efficient appliances, repair or replace heating and cooling systems, replace insulation, add accessibility features for seniors or those with special needs, remove lead paint, upgrade plumbing, and address structural and maintenance issues. With low-interest rate loans and grants, having a healthier home that saves money is easier than ever.

Loans and grants are based on what type of work is needed, as well as household income and ability to repay. The maximum interest rate is 4% and may be as low as zero, payments may be deferred, and there is no application fee.

<http://dhcd.maryland.gov/Residents/Pages/WholeHome.aspx>

- The **Be SMART Home Loan Program** offers innovative financing to improve home energy efficiency through replacement and upgrading of appliances, heating, cooling and ventilation systems and whole house envelope improvements across the state. These changes are intended to save the homeowner money, increase the safety and comfort of the home, and add value to the home. Home owners may choose their weatherization and energy efficiency professionals from a list of eligible providers whose qualifications have been reviewed by The Maryland Department of Housing and Community Development.

<http://dhcd.maryland.gov/Residents/Pages/besmart/default.aspx>

- The **Green & Healthy Homes Initiative (GHHI)** is dedicated to breaking the link between unhealthy housing and unhealthy children. GHHI replaces stand-alone housing intervention programs with an integrated, whole-house approach that produces sustainable green, healthy and safe homes.

<http://www.greenandhealthyhomes.org/>

- **U.S. Department of Housing and Urban Development** provides programs and resources to help homeowners with home repairs and improvements.

<http://portal.hud.gov/hudportal/HUD?src=/states/maryland/homeownership/homerepairs>

- **Aging and Disability Resource Centers (ADRC), known locally as Maryland Access Point (MAP)**, were established as the single entry point for individuals seeking long term support services. Maryland's 20 local MAP sites provide individual, person centered counseling to consumers seeking information, referral and program support for long term services.

<https://www.marylandaccesspoint.info/consumer/index.php?mobile=false>

- **Maryland Access Point of Howard County (MAP)** is a trusted source of information and assistance for Howard County residents who need or want to plan for their immediate and future needs. MAP serves adults 50 years and older, adults 18 years and older with a disability, family members and other caregivers, and health or business professionals. MAP can help you with:

Guidance with Assistance and Benefits

- Provide you with information and assistance
- Evaluate your potential eligibility for public benefit programs
- Respond to both your immediate concerns and long-range needs
- Identify public and private benefits that may best meet your needs

Referrals to Programs and Services

- Help you develop options to stay in the community
- Help you balance needs, wants, and resources
- Refer you to local, state, and federal programs and benefits

Plan for the Future

Help you identify your strengths, needs, and preferences

Help you make informed decisions

Help you assess costs, services, and service providers

<https://www.howardcountymd.gov/MAP>

- **2-1-1 Maryland** connects you to health and human service resources in your community 24 hours a day, 7 days a week, in over 180 languages.

<http://211md.org/>

Environmental Resources

- **Columbia Association's Watershed Advisory Committee** was formed in 2008 to involve Columbia residents in creating and implementing watershed plans, enhancing public awareness and facilitating further education on watershed issues.

<https://www.columbiaassociation.org/watershed-management/>

- **The University of Maryland Extension's** mission is to educate residents about landscape practices that protect the Chesapeake Bay and our local waterways. By changing a few simple practices, together we can help keep our Maryland water healthy.

<https://extension.umd.edu/mg/locations/bay-wise-landscape-management>

- **Live Green Howard County** aims to enhance farming operations while helping to conserve our valuable soil and clean water. They also assist both agricultural and residential property owners to learn about and install best management practices that protect water quality. The soil conservation districts are not regulatory agencies. One key issue that unites all of the districts is working with their many partners in improving the health and well-being of our great regional natural resource, the Chesapeake Bay.

<http://livegreenhoward.com/howard/local-efforts/local-environmental-groups/howard-soil-conservation-district/>

**Oakland Mills Community Association
Village Manager Performance Document**

Document Summary: This evaluation form contains six categories of responsibilities evaluation criteria and up to six categories of personal commitments evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the Village Manager's performance.

5 = Excellent (almost always exceeds the performance standard)

4 = Above average (generally exceeds the performance standard)

3 = Average (generally meets the performance standard)

2 = Below average (usually does not meet the performance standard)

1 = Poor (rarely meets the performance standard)

Any item left blank will be interpreted as a score of "3 = Average"

This evaluation form also contains a provision for Village Board members to enter narrative comments, including an opportunity for the Village Manager to complete a self-assessment narrative. Please enter anything you believe appropriate and pertinent to the rating period.

Position Summary: The Village Manager plans, develops, implements, and manages all operations, programs, and activities of the Village, including recreational, educational, and community services and programs. This position develops and manages an annual budget of \$560,000. The Village Manager supervises 15 employees and 4 facilities. This position is responsible for board liaison and support; resident and community advocacy; office operations; village leadership and management; human resources; financial and budget management; and community outreach and marketing. The Village Manager reports to an elected Board of Directors.

Section 1 - Responsibilities:

The following responsibilities are based upon The Villages of Columbia Position Description for Village Manager, Village of Oakland Mills.

Board Liaison

- Answers to Village Board of Directors and implements its policies
- Keeps Board apprised of activities, actions, problems, and complaints
- Prepares agendas for and attends twice-monthly Village Board meetings

Serves on and attends committee and taskforce meetings as necessary and interfaces with Board committees and taskforces

Drafts and finalizes correspondence for Village Board

Serves as liaison between Village Board, Columbia Association, and government entities (e.g., state delegation, County Executive's office, County Council, DILP, Police, Transportation, etc.)

Interfaces with groups with issues impacting the Village of Oakland Mills (e.g., Bridge Columbia, Community Action Council, etc.)

Attends community events and meetings

Add the values from above and enter the subtotal _____ ÷ 8 = _____ score for this category

Resident and Community Advocacy

Advocates for residents

Handles residents' complaints and questions

Provides information to residents and refers to other agencies

Oversees covenant enforcement

Engages in all community issues

Add the values from above and enter the subtotal _____ ÷ 5 = _____ score for this category

Facility and Office Operations

Manages daily operations of village office

Manages village community center ("The Other Barn") and 3 neighborhood centers

Negotiates leases

Oversees physical plant and maintenance

Plans and directs the continual upgrading of facilities, equipment and procedures to maintain pace with technological progress, economic change, and business needs

Prepares annual inventory list of furniture, fixtures and equipment

Helps customers with photocopying, faxing, rentals, purchases, etc.

Serves as a notary public

Add the values from above and enter the subtotal _____ ÷ 8 = _____ score for this category

Village Leadership and Management

___ Directs the planning, development, implementation, budgeting, maintenance and support of all Village functions

___ Administers and manages policies, standards, practices, and security measures for all Village functions to assure effective and consistent Village operations

___ Recruits, hires, trains, supervises, mentors, evaluates and develops staff according to Village policies and procedures, ensuring the overall smooth functioning of the Village indicated

___ Provides guidance and direction for development of all staff to improve the overall professionalism of the Village and the support provided to Village residents

___ Performs standard supervisory administrative duties including: weekly scheduling, time sheets, petty cash, expense reports, payroll processing, benefits management, etc.

___ Records and reports payroll, vacation and sick leave, 401K contributions to payroll company

___ Ensures alignment of staff to Village mission and organizational goals

___ Oversees special programming activities for the Village

Add the values from above and enter the subtotal _____ ÷ 8 = _____ score for this category

Financial and Budget Management

___ Prepares and monitors budget and submits quarterly and year-end financial reports to Village Board and Columbia Association

___ Approves all invoices for payment by bookkeeper; signs and/or co-signs checks

___ Processes and makes all bank deposits

___ Suggests and obtains Board approval of capital purchases

___ Reviews monthly bank statement

___ Prepares for and participates in Audit

Add the values from above and enter the subtotal _____ ÷ 6 = _____ score for this category

Community Outreach and Marketing

- Oversees preparation of Village newsletters (paper or electronic) to gather, compose, and disseminate information for Village residents and stakeholders
- Maintains social media sites to disseminate information about Village events
- Monitors Village Website and social media
- Responds to press/media inquiries
- Prepares and distributes the Village's Annual Report

Add the values from above and enter the subtotal _____ ÷ 5 = _____ score for this category

Add all category scores and enter the subtotal _____ ÷ 6 = _____ score for Village Manager Responsibilities.

Section 2 – Commitments:

Based upon the position description, the current Board of Directors' objectives, and areas of development identified in the previous performance evaluation, the Village Manager and the Board shall identify and record three to six additional personal commitments for the Village Manager to work toward over the course of the rating period. These commitments should explicitly link back to at least one of the Village Manager Responsibilities and an identified area of development from the previous evaluation. They should also follow S.M.A.R.T. measurement criteria (Specific/Measurable/Assignable/Realistic/Time-related.)

After the rating period, these commitments will be evaluated on the same five-point scale as the Responsibilities. Both the Village Manager and the Village Board of Directors should address each of these commitments in the mid-year and end-year narratives.

Commitment 1:

Commitment 2:

__ *Commitment 3:*

__ *Commitment 4:*

__ *Commitment 5:*

__ *Commitment 6:*

Add all category scores and enter the subtotal ____ ÷ 6 (or the total number of commitments) = ____ score for Village Manager Personal Commitments.

Section 3 – Mid-Year Assessment:

The Village Board or appointed members of the Village Board shall meet with the Village Manager six months into the performance plan to hold a mid-year assessment. While Responsibilities and Commitments do not need scores during the mid-year assessment, they should be addressed in both the Village Manager's self-assessment narrative and the Village Board's assessment narrative. Any responsibilities or commitments for which the Village Manager is not on target for a least of score of 3 (generally meets the performance standard) should be highlighted with discussion of areas for improvement during the second half of the performance period.

The narratives should not exceed three pages in length.

Village Manager's Mid-Year Self Assessment Narrative:

Village Board of Directors' Mid-Year Assessment Narrative:

Section 4 – End of Year Final Assessment:

The Village Board or appointed members of the Village Board shall meet with the Village Manager at the conclusion of the performance plan to hold a final assessment. All Responsibilities and Commitments should be scored, and they should be addressed in both the Village Manager's self-assessment narrative and the Village Board's

assessment narrative. Any responsibilities or commitments for which the Village Manager does not receive a least of score of 3 (generally meets the performance standard) should be highlighted with discussion of areas for improvement. Additionally, the Village Board of Directors shall address Responsibilities and Commitments scoring 3 or higher with reinforcement of what the Village Manager can continue doing to perform at or above expectations as well as develop beyond current performance levels. The narratives should not exceed five pages in length and should address the following questions:

- What would you identify as the manager's strength(s), expressed in terms of the principle results achieved during the rating period?
- What performance area(s) would you identify as most critical for improvement?
- What constructive suggestions or assistance can you offer the manager to enhance performance?
- What other comments do you have for the manager; e.g., priorities, expectations, goals or objectives for the new rating period?

Village Manager's Final Assessment Narrative:

Village Board of Directors' Final Assessment Narrative:

Add all Responsibilities and Commitments scores and enter the subtotal ____ ÷ 2 = ____ Village Manager's final assessment score.

Section 5 – Signatures

Establishment

The Oakland Mills Community Association Board of Directors has reviewed the Village Manager's Position Description, the Village's governing documents, and the Board's objectives and goals and establishes this performance plan on _____ (Date)

_____	_____
_____	_____
_____	_____
_____	_____

The Oakland Mills Village Manager agrees to this plan for a period of one year.

Mid-Year

The Oakland Mills Community Association Board of Directors has discussed the Village Manager's performance to date and agrees to the Board of Directors' Mid-Year Assessment Narrative on _____ (date).

The Oakland Mills Village Manager had the opportunity to write and share with the Board a Mid-Year Self-Assessment Narrative, and has met with the Board or appointed members of the Board for a Mid-Year performance discussion on _____ (date).

End of Year Final

The Oakland Mills Community Association Board of Directors has discussed the Village Manager's performance and agrees to the Board of Directors' Final Assessment Narrative and final assessment score on _____ (date).

The Oakland Mills Village Manager had the opportunity to write and share with the Board a Final Self-Assessment Narrative, and has met with the Board or appointed members of the Board for a final performance discussion on _____ (date).

Manager's Report

**Submitted by Sandy Cederbaum on November 23, 2016 for the November 29, 2016
Oakland Mills Board Meeting**

Pedestrian Bridge – Received an email from County Executive acknowledging our input and stating that they received overwhelming support for Option 2 and he asked for a timetable to move project forward.

Feasibility Study and DPZ news: Shared draft summary of meeting and Cederbaum _Warren comment with board via email on 11/17/2016.

Pending and Resolved Issues

Draft letters to County Exec. and Housing Commission prepared and shared with OMCA Board Chairs.

**Tom Carbo – 6141 Commitment Court –No follow-up letter received-April 28, 2016 –
Letter from Board to Mr. Tom Carbo relating to 6141 Commitment Court**

Last correspondence was from Ms. Cimino who indicated she was going to meet w/Mr. Carbo to discuss the above referenced property.

Committee Follow Up

Safety and Security: Cederbaum has arranged a date for a Consumer Protection/Scam Seminar for the community and will work w/Committee Chairs and Brigitta on topics. Workshop to be held on April 26 from 6:30 pm – 8:00 pm at The Other Barn

Renew, Rehab – Save the Date sent to the community. Aging in Your Home – Jan. 7th presentation at the Other Barn. Phil and Lynn Engelke have been firming up the speakers

AC Guidelines: Review underway- Draft for Board will be ready by Mid-Dec.

Spreadsheet of Board Issues – working copy has been sent to Board Chairs

Daily Issues that Manager is working on:

Employee Handbook – Board should receive final draft in Mid-Dec.

Staff Goals – meeting w/staff to review goals and accomplishments.

Bookkeeping, payroll, daily facility and HR issues.

Facility Related:

-CA will be removing skylights at the THNC and not replace. Interior and Exterior work to be done Christmas/New Years week when Preschool is not in session.

-Easy Method does not lease the THNC any more due to poor enrollment.

HVAC related issues at centers but no other major facility work.

Sandy Cederbaum

From: Kathryn Wisniewski <kdwisni@yahoo.com>
Sent: Tuesday, November 29, 2016 3:17 PM
To: Lynn-Steven Engelke; judyray16@yahoo.com; Ginny Thomas; sandy cederbaum; Paul Verchinski; Jonathan Edelson; Bill McCormack; Reg Avery Anne
Cc: Brigitta Warren
Subject: Architecture Committee Report for September 29, 2016

Report from the AC Chairperson**November 29, 2016**

Bob Bellamy will give his next quarterly report at our December meeting.

Since many of you ask about the house on Farewell Road that had exposed Tyvek insulation for over a year, I'm happy to report that the remodeling appears to be done. It is a unique renovation, based on suggestions by Jervis Dorton and approved by the RAC. The T-111 vertical siding on the two-story portions of the house is painted "hot apple spice," while the one-story portions have a smooth white stucco finish. The shed doors and one or two window trim pieces have finally been installed within the last few days. The design startles some residents because it is unconventional, but IMHO it breathes new life into a dated 70s house.

I'm also pleased to report that we are starting to see some results from sending violation notices directly to the banks or agencies that own two long-vacant foreclosed houses in Stevens Forest. The institutions are now getting bids for repair work to bring the properties into compliance and ultimately sold—the best possible outcome. The owner of another vacant property in Thunder Hill has been located, and the court has issued Summary Judgment, which means he is subject to fines for every day the property remains in disrepair. This usually gets quick results because nobody wants to be held in contempt of court.

Work on the revision of the Architectural Guidelines continues; we are close to presenting a draft to the Board. All parties involved will meet on December 6th, after which Lynn Engelke and I will proofread the draft and forward it to the Board.

Bob and I continue to use every possible pretext to educate the community about the new Complaint Process and also when and how to get permission from the RAC for proposed alterations. For example, at the last Board meeting, I knew the topic of security lighting would come up and was able to distribute handouts to the residents. Bob and I did something similar at the most recent Homeowners Association meeting. The education process isn't fast, but it's starting to bear fruit.

Respectfully submitted,
Kay Wisniewski

GOOD NEIGHBORS • GOOD NEIGHBORHOODS

Oakland Mills Neighborhood Enhancement Advisory Committee

Report for October 2016 (Submitted 16 November 2016)

COMMITTEE MEETING: 25 October 2016

ATTENDEES: Froydis Beckerman, Jervis Dorton, Lynn Engelke, Anne Fairbairn, and Claudia Hollywood

ARCHITECTURE GUIDELINES SUBCOMMITTEE

- The NEAC Architectural Guidelines subcommittee co-chair (Claudia) gave a progress report on the review of the OM Architectural Guidelines. Subcommittee co-chairs (Judy and Claudia Hollywood), Board members (Kay Wisniewski, Ginny Thomas and Lynn Engelke) and OMCA staff (Sandy Cederbaum, Bob Bellamy and Carrie Wenholz) have met three times (August 31, October 17, and October 24, 2016) to coordinate and combine the joint input of the three groups involved in the review/revision process (the NEAC subcommittee, RAC and OMCA staff), which they represent. This group will meet again on November 15. Revisions to the architectural guidelines will be finalized in early 2017 after a public hearing, Board vote, and consultation with CA attorneys.
- The committee reviewed and discussed a resource list for homeowners, prepared by Brigitta Warren with input from Claudia and others, and approved it for submission to the OMCA Board with recommendations that it be made available to residents.

PROPERTY EVALUATION SURVEY

- Committee members discussed the potential goals, scope, and implementation of a Property Evaluation Survey. This discussion will continue in future meetings as we revise and resubmit our proposal to the OMCA Board.

UNIVERSAL DESIGN STRATEGIES FOR AGING IN PLACE WORKSHOP

- Speakers for the January 7 workshop have confirmed, including:
 - Calvin Ball – Chairperson, Howard County Council, representing Oakland Mills
 - Kelly Cimino – Director of Department of Housing and Community Development; Settlement/Downpayment Loan Program (SDLP) and Renew Howard
 - Karen Pitsley AIA – Transforming Architecture; specialist in Universal Design and Aging in Place
 - Ofelia Ross – Howard County Office of Independence and Aging; Manager of the Home and Community Based Services Division
 - The Village in Howard – participation confirmed; representative TBD

OUTREACH TO OAKLAND MILLS COMMUNITIES

- Committee members approved inviting representatives of FIRN and the CA International Multicultural Programs to our next NEAC meeting to discuss opportunities for strengthening the inclusiveness of our diverse community and participation in community activities and decision-making.

UPCOMING EVENTS

- November 29, 2016; 6-7PM: NEAC meeting, The Other Barn
- January 7, 2017: *RENEW. REHAB. REPLACE. Universal Design Strategies for Aging in Place*
- April 8, 2017: *RENEW. REHAB. REPLACE. Sustainable Landscaping: Rethinking Columbia's Lawns and Gardens*

Safety And Security Committee

November 29

Our last meeting was held at Ourtime Lane on Nov. 16, with Officer Buchanan, residents from Ourtime Lane and Parallel Lane, and Ginny Thomas. The attached report summarizes the information shared.

We met with the managers of Weis Market to discuss the loitering, lack of security, absence of lighting, and the food with expiration dates. The lighting and health issues of expired food seem to be resolved. We tried to contact the district manager but were never able to connect. Officer Buchanan has been working with the merchants to use banning forms. No Loitering signs have also been installed.

A letter of commendation for Officer Luke Buchanan was drafted. Sandy Cederbaum completed this letter, and sent it from the Board to Chief of Police Gary Gardner, and Executive Kittleman.

There were no reported incidents in Oakland Mills Village between Nov. 8, and Nov. 28!

A Consumer Protection/Scam seminar is being planned for April 26 at The Other Barn.

The December 20 Safety and Security Committee meeting has been rescheduled for January 17 at 7 PM in The Other Barn.

November 16
Safety and Security Meeting
Overtime Lane

This is a summary of the meeting held on Nov. 16, 2016 to discuss safety and security issues between the residents and our Outreach Officer, Luke Buchanan.

Issues discussed by the residents:

- burglary- a paver was thrown thru a glass door and a truck pulled up and emptied the home's contents
- car break ins and items stolen, when the cars were unlocked
- teenage traffic after school-walking thru yards with rude attitude and becoming belligerent
- bikes taken out of yards
- suspicious people walking down Parallel Lane
Many cars park at the end of Sandchain in Owen Brown, and then the people walk over to Parallel Lane.
- ARC house has the street plowed up to their property. (second house on the block) As the county plow doesn't realize the plowing only goes down 2 houses, they then report the entire street is completely plowed.
- Village Center- loitering, trash, and belligerent teenagers
- Sam's Place-groups of loiterers that ask for money

Suggestions given by Officer Buchanan:

Many crimes are crimes of opportunity.

- Protect your property with outside motion sensor flood lights, keep your garage doors down and locked, lock doors and windows, have drapes over windows to block the contents of your house.
- Do not leave spare keys for your house available for a thief to use.
- Do not leave toys or equipment outside.
- Call about suspicious cars or individuals on your block who/that don't belong in your neighborhood.
If an area check is requested, a police officer will meet with the individual.
- Leave outside lights on when you are away.
- Use lights on timers inside of the house.
- Have visible house numbers.

- Record the serial numbers for electronic equipment, and take pictures of silverware and jewelry.
- Keep an eye on abandoned houses as they can be used as a hangout or stash house
- Post - No Trespassing - signs on your property
- Have alarm company signs on your property.
- Be aware of your surroundings.
- Be a good witness by knowing the details and location of the crime.
- Call the police if something doesn't seem right or if someone doesn't belong in your neighborhood.

A Quality of Life Report tracks trends of crimes and areas of crimes.