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Oakland Mills Community Association

Village Board Meeting Minutes

The Other Barn ~ 5851 Robert Oliver Place ~ Columbia, MD 21045

Board Members: Jonathan Edelson, Chair ~ Lynn-Steven Engelke, Architectural Committee Chair
Bill McCormack Jr., Vice-chair ~ Rebecca Bryant ~ Larry Pretlow II ~ Paul Verchinski
Bageshwar Verma ~ Virginia (Ginny) Thomas, Columbia Council Representative

November 12, 2019

OMCA Regular Board Meeting

Mr. McCormack called the regular meeting of the OMCA Board of Directors to order at 7:02 p.m.

Present: Bill McCormack Jr., Board Vice-chair; Lynn Engelke, Architectural Committee Chair; Ginny Thomas, Columbia Council Representative; Rebecca Bryant; Larry Pretlow; Paul Verchinski; Sandy Cederbaum, Village Manager; Amy Carpenter, Administrative Assistant

Absent: Jonathan Edelson; Bageshwar Verma

Quorum present: Yes

Also present: See resident list

Opening of Meeting

- **Ms. Engelke** motioned to approve the October 22, 2019 minutes (ATTACHMENT A). **Mr. Verchinski** seconded, and the motion passed (5-0-0).
- **Ms. Engelke** motioned to amend the November 12, 2019 agenda (ATTACHMENT B). **Mr. McCormack** seconded, and the motion passed (5-0-0). **Ms. Engelke** motioned to accept the amended agenda. **Mr. McCormack** seconded, and the motion passed (5-0-0).

Resident Remarks

Resident Froydis Beckerman, a volunteer at The Village in Howard (TVIH) asked if TVIH could be included in the OM Board's recommendations for the County budget proposal. She explained that Columbia Association was no longer funding TVIH so the organization was looking for funding. **Ms. Cederbaum** said she would add it to the list of County budget recommendations that the Board would be discussing. Board members made suggestions regarding additional sources of funding.

Ms. Beckerman expressed her concern regarding the neighborhood centers. She said TVIH was currently using the SFES neighborhood center for its headquarters and meetings, so the organization would be directly impacted if neighborhood centers were closed. **Ms. Cederbaum** explained that the Board had outlined and prioritized the benefits of TVIH in its testimony to CA.

Resident Sheila Robinson expressed concern about a possible dog sitting in-home business in her neighborhood. A discussion with the Board ensued about procedures and what could be done.

New Business

Budget Items for Howard County Executive Calvin Ball's First Citizen Budget Hearing

Ms. Cederbaum reviewed the list of items the Board might want to consider for recommendation to Howard

County Executive Calvin Ball for his budget proposal. **Ms. Bryant** suggested adding alternative non-automobile transportation improvements to the recommendations. **Ms. Cederbaum** said the County had not yet set a date for the hearing but that it would probably take place in December. The Board agreed to finalize the recommendations at its November 26th meeting. **Ms. Cederbaum** asked the Board members to contact her with further suggestions.

Old Business

Neighborhood Centers Discussion

Mr. Verchinski reviewed the timeline that CA had developed for neighborhood centers. Changes had been made to the timeline that meant meetings with the villages on the issue would be conducted in December and January rather than October. He reviewed the contents of a letter OMCA sent at the beginning of October about the issue. **Ms. Cederbaum** said there had been no feedback from CA on the letter. A discussion ensued.

Ms. Engelke suggested that since this was a fundamental change to what Columbia was that there should be more discussion and outreach to residents. She suggested that the issue be brought to CA shareholders by referendum and vote.

A discussion ensued regarding meeting space in the village and usage of the neighborhood centers and other CA properties for local group meetings. It was suggested that the CA Teen Center could be used for meeting space as well. **Ms. Engelke** motioned to authorize Ms. Thomas to inquire on the Board's behalf regarding metrics, usage, and the budget for the CA Teen Center. **Mr. Pretlow** seconded, and the motion passed (5-0-0).

Board Vice-chair Report

Stevens Forest/Farewell Road Roundabout Update

Mr. McCormack reported on additional signage that the County had installed to warn motorists of the roundabout. He said flex signs had been installed at the northeast corner of the roundabout to discourage motorists from jumping the curb. He also provided the County's responses to OMCA's recommendations to improve safety and motorists' awareness of the roundabout.

CCR Report

Ms. Thomas reported on CA's decisions on budgetary items. Failed motions included a move to raise assessment fees and a grant for the Downtown Partnership. Funding requests that did pass included adding a CA staff position to handle community diversity. **Ms. Thomas** said that CA had made environmental changes at its facilities such as eliminating plastics and adding solar power. She reported that CA would continue funding Haven on the Lake and that CA had hired a company to manage The Haven.

Village Manager's Report

Ms. Cederbaum referred to her written report (ATTACHMENT C).

Ms. Cederbaum reviewed upcoming OMCA holiday events. She then presented the 2020 Office Holiday Calendar (ATTACHMENT D). **Mr. Verchinski** motioned to adopt the 2020 office holiday schedule. **Mr. McCormack** seconded, and the motion passed (5-0-0).

Bulletin Board

Mr. Verchinski said that there would be a BWI Roundtable meeting the following Tuesday. The group would be looking at accepting a technical report that would make changes to several BWI runways but that the changes would take at least two years to implement.

Mr. McCormack motioned to go into closed session for consultation with legal counsel. **Ms. Bryant** seconded,

and the motion passed (4-0-0).

The Board went into closed session at 8:52 p.m.

The closed session of the Architecture Committee began at 8:52 p.m.

The Board removed a flag from a property.

The closed session of the Architecture Committee ended at 8:55 p.m.

Mr. McCormack went into open session and adjourned the regular OMCA Board meeting at 8:55 p.m.

Respectfully submitted: Amy Carpenter, Administrative Assistant



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October 22, 2019

OMCA Architectural Committee Appeal

Ms. Engelke called the meeting of the Architectural Committee to order at 6:00 p.m.

Present: Lynn Engelke, Architectural Committee Chair; Jonathan Edelson, OMCA Board Chair; Bill McCormack Jr., OMCA Board Vice-chair; Rebecca Bryant; Larry Pretlow II; Paul Verchinski; Bageshwar Verma

Absent: none

Quorum Present: yes

Ms. Engelke reviewed the composition of the committee and the purpose of the meeting, which was to review a previously tabled appeal of a denied application for an in-home business at 6087 Moongong Court.

Ms. Engelke asked for anyone with any new information to bring it forth. Residents of Moongong Court and Babylon Crest presented remarks (ATTACHMENT A).

The AC members asked questions of the residents and the applicant. A discussion ensued.

Ms. Bryant motioned to overturn the Residential Architecture Committee and Architectural Committee Chair's decision to disallow the in-home business with the provision that the application would be revised to reduce the number of residents from six to four. **Mr. Edelson** seconded, and the motion failed (2-5-0).

Ms. Engelke motioned to uphold the decision of the Residential Architecture Committee and the Architectural Committee Chair. **Mr. Verchinski** seconded, and the motion passed (5-2-0).

Ms. Engelke adjourned the meeting of the OMCA Architectural Committee at 6:35 p.m.

OMCA Regular Board Meeting

Mr. Edelson called the regular meeting of the OMCA Board of Directors to order at 7:01 p.m.

Present: Jonathan Edelson, Board Chair; Bill McCormack Jr., Board Vice-chair; Lynn Engelke, Architectural Committee Chair; Ginny Thomas, Columbia Council Representative; Rebecca Bryant; Larry Pretlow; Paul Verchinski (left at 8:09 p.m.); Bageshwar Verma; Amy Carpenter, Administrative Assistant

Absent: Sandy Cederbaum

Quorum present: Yes

Also present: See resident list

Opening of Meeting

- **Mr. McCormack** motioned to approve the September 24, 2019 minutes (ATTACHMENT B). **Mr. Verchinski** seconded, and the motion passed (7-0-0).
- **Mr. McCormack** motioned to accept the October 22, 2019 agenda (ATTACHMENT C). **Ms. Engelke** seconded. **Ms. Engelke** motioned to amend the agenda. **Mr. Edelson** seconded, and the motion to approve the amended agenda passed (7-0-0).

Resident Remarks

Resident Carol Brain recommended that the Board formulate a plan for addressing segregation at OM schools if it was not going to support HCPSS Superintendent Dr. Michael Martirano's redistricting plan. The Board responded that it had taken a position in opposition to the plans presented in the redistricting feasibility study but had not taken a position on the Superintendent's proposal.

Ms. Brain also recommended that the Board ask the County to place an unmarked police car at the Stevens Forest/Farewell Road roundabout to monitor traffic. As a property owner near the roundabout, **Mr. Verma** said, "most motorists do not adhere to the yield signs placed at all four corners, endangering the traffic on Stevens Forest in particular." He suggested that the county/police take action to monitor compliance to the yield signs at all four corners. **Mr. Edelson** said that he and Mr. McCormack had met to discuss improvements to signage, visibility, and safety and said that he would contact the County traffic engineering office with those recommendations.

New Business

CA's Report to Villages by Andy Stack, CA Board Chair

Andy Stack, Columbia Association Board Chair, presented his annual report to the OM Board (ATTACHMENT D). The Board asked questions and made suggestions.

Old Business

Board Standards Review and Discussion

Ms. Engelke asked that the subject be tabled for the next meeting. The Board agreed.

Board Chair Report

Revised FY19 Year End and FY20 1st Quarter Financials as per Results of FY19 Audit

Mr. Edelson reviewed the process, summarized the revised financial statement, and read the audit letter. **Mr. McCormack** moved to approve the revised FY19 Year-end Financial Statement and FY20 1st Quarter Financial Statement. **Ms. Bryant** seconded, and the motion passed (7-0-0).

Mr. Edelson reported on the recent village board chairs' meeting.

Mr. Edelson reported that he was working with OMHS' grounds person on the hill along Thunder Hill Road, which the County mandated that HCPSS stop mowing the area to combat erosion. He suggested that the HCPSS work with master gardener volunteers to develop a plan for the area that would help with erosion, prevent invasive species, and beautify the hill but that funding from the County was needed.

CCR Report

Ms. Thomas discussed the CA Board process. She said CA was trying to eliminate the use of plastics in its

sports clubs. She also reported on a new indoor pool study.

Committee Reports

Complete Streets Sub-committee Update by Warren Wortman

OM Complete Streets Sub-committee chair Warren Wortman reported on the sub-committee's October 15th meeting. The committee discussed several issues, including parked cars in bike lanes on Stevens Forest Road near Columbia Pointe and the Verona.

Architecture Committee

Ms. Engelke reported that CA had updated its policy concerning legal intervention on certain cases. The Board discussed the impact the policy update would have on OM.

Bulletin Board

Ms. Bryant said she was working with another resident to put on a kid-friendly bike ride the first part of November.

Ms. Bryant motioned to go into closed session for consultation with staff personnel, consultants, attorneys, or other persons in connection with pending or potential litigation. **Mr. McCormack** seconded, and the motion passed (6-0-0).

The Board went into closed session at 8:43 p.m.

The closed session of the Architecture Committee began at 8:44 p.m.

The Board removed flags from two properties. It did not remove the flag from a third property.

Ms. Engelke motioned to come out of the closed session of the Architecture Committee at 8:50 p.m. **Mr. Pretlow** seconded, and the motion passed (6-0-0).

Mr. Edelson adjourned the regular OMCA Board meeting at 8:51 p.m.

Respectfully submitted: Amy Carpenter, Administrative Assistant



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Lynn-Steven Engelke, Architecture Committee Chair;

Rebecca Bryant, Larry Pretlow II, Paul Verchinski, Bageshwar Verma

Columbia Council Representative: Virginia (Ginny) Thomas

**Oakland Mills Board of Directors Meeting
November 12, 2019**

- 7:00 p.m. Opening of meeting**
Approve Minutes from October 22, 2019 Board Meeting
Approve Agenda for November 12, 2019 Board Meeting
- 7:05 p.m. Resident Remarks (10 min)**
- 7:15 p.m. NEW BUSINESS (15 min)**
Budget Items for Howard County Executive's 1st Citizens Budget hearing
- 7:30 p.m. OLD BUSINESS (15 min)**
Neighborhood Center Discussion, Status and Information about CA Board work session on Nov. 14, Board discussion
- 7:45 p.m. Board Vice Chair Report, Bill McCormack Jr.**
Roundabout Update
- 7:55 p.m. Columbia Council Rep. Report, Virginia (Ginny) Thomas (10 min)**
Vice-Chair of the Columbia Association Board of Directors
CA Board of Directors Update:
Discussion of the \$200,000 grant to the Downtown Partnership for FY 2021 and FY 2022
Attempt to raise the assessment rates for residents that I voted against and we defeated for the third time this year; Vote on the Haven on the Lake;
Environmental changes at the CA facilities; Discussion of my meeting with County Executive Calvin Ball and Milton Mathews regarding a possible second sheet of ice at the Oakland Mills Ice Rink.
- 8:05 p.m. Village Manager Report, Sandy Cederbaum (5 min)**
Holiday events
- 8:10 p.m. Committee Reports (5 min)**
Architecture Committee, Lynn Engelke
- 8:15 p.m. Board Bulletin Board (5 min)**
- 8:20 p.m. Adjourn**

Upcoming Events – for event details go to <http://oaklandmills.org>

All events are held at The Other Barn unless otherwise noted

Nov. 12, 7:00 p.m., OMCA Board Meeting

Nov. 15, 10 a.m., Lively Arts presents Musical Fun w/Mr. Hyson

Nov. 26, 6:00 p.m., tentative OMCA Education Committee
Nov. 26, 7:00 p.m., OMCA Board Meeting
Dec. 7, 9 and 9:45 a.m., Breakfast w/Santa (advance ticket purchase required)
Dec. 8, 5 – 8 p.m., Jazz in the Mills Holiday Jazz Extravaganza
Dec. 10, 7:00 p.m., OMCA Board Meeting
Dec. 11, 6:30 p.m., Gingerbread House Decorating (advance ticket purchase required)
Dec. 15, 3 – 5:00 p.m., OMCA Holiday Open House, details and time to follow

Manager's Report

Submitted by Sandy Cederbaum for Nov. 12, 2019 OMCA Board Meeting

Upcoming Events – please visit our website for ticket information.

Nov. 15, Lively Arts for Little Ones (10 – 10:45 a.m.)

Dec. 7, Breakfast w/Santa (9 a.m. and 9:45 a.m. seatings)

Dec. 8, Jazz in the Mills Holiday Extravaganza (5 – 8 p.m.)

Dec. 11, Gingerbread House Making (6:30 – 8:30 p.m.)

Dec. 15, Holiday Open House at the Other Barn (3 – 5 p.m.)

Community and village issues:

Continue to monitor current community issues and work w/county and board chair/committee chairs to address issues.

Staff kudos:

Aug. through Oct. were our busiest months for wedding and other rental events. I'd like to acknowledge the continued dedication of our staff members to make every event the most memorable for our renters. Thank you Brigitta Warren for your exceptional interpersonal and organizational skills, our front desk staff Charlotte Cook, Donna El, Kim Humphrey and Emallie Hagan and our rental facility staff – Michael Knott, Marc Tolson, Justin Herron, and Brandon White for taking care of our renters and every single detail throughout the events. The Other Barn remains in the most capable hands.

Brigitta wears two hats handling our facility rentals and our programs. This past summer we hosted a fun filled outdoor concert, successful pool party despite the weather, our amazing fall festival and our Lively Arts season opener. None of the programs magically happen – there is a lot of work and teamwork that goes into each and every detail.

Carrie Wenholz and Karina Caico were on overload this summer with the large volume of applications, complaints, and letters of compliance. They handled each and every case with utmost professionalism and work as a great team. Kudos to Carrie and Karina! Many thanks to Amy Carpenter who continues to sharpen her skills with our website, and produces our bi-weekly enews, school news, flyers, and handles general office duties.

Along with the great teamwork it's a pleasure to work with each of the staff individually. We are truly a work family!

Oakland Mills Community Association
2020 Holiday Schedule – Office is closed on the holidays listed below.

Wednesday, Jan. 1, 2020	New Year's Day
Monday, Jan. 20	MLK Day
Monday, February 17	President's Day
Monday, May 25	Memorial Day
Friday, July 3	Independence Day
Monday, September 7	Labor Day
Thursday, November 26	Thanksgiving Day
Friday, November 27	Day after Thanksgiving
Friday, December 25	Christmas Day
Floating Holiday	May be used at the employee's discretion with the prior approval of the Village Manager and must be taken by 12/31/20 or lost!

10 Days off which includes one floating holiday to be used by 12/31/2020 for those employees who receive vacation/holiday benefits.

Employees who do not receive holiday/vacation benefits (less than 20 hrs/week) do not get paid when the office is closed for a **holiday unless they are eligible for and have accrued paid time off hours** and choose to use their accrued paid time off hours.

IMPORTANT - PLEASE NOTE: Employees should not plan to work during days that the office is closed for holidays unless there are extraordinary circumstances and employee has received prior approval from the village manager.

The office will be closed (non-holiday closing days) **Monday, Dec. 28 – Thurs. Dec. 31** (Fri. Dec. 25, 2020 and Mon. Jan. 1, 2021 are observed OMCA holidays). Employees who receive vacation/paid time off benefits can either use these days off as vacation or paid time off, or not record any hours for taking time off during these days. Employees should not plan to work during this timeframe unless there are extraordinary circumstances and employee has prior approval from the village manager. Employees who do not receive vacation/paid time off benefits will not be paid during the week the office is closed unless working a rental.

Other Barn will be open for rentals on most days of the year. Facility Assistants will be asked to work on days when "office" is closed.