

Oakland Mills Community Association Village Board Meeting Minutes

The Other Barn ~ 5851 Robert Oliver Place ~ Columbia, MD 21045 **Board Members:** Jonathan Edelson, Chair ~ Lynn Engelke, Architectural Committee Chair

Bill McCormack Jr., Vice-chair ~ Rebecca Bryant ~ Jerome Rollerson ~ Warren Wortman

Virginia (Ginny) Thomas, Columbia Council Representative

March 28, 2023

Link to YouTube recording of the March 28, 2023 OMCA Board Meeting: https://youtu.be/nhENTnU1IjU

OMCA REGULAR BOARD MEETING

This meeting was held virtually.

Mr. Edelson called the regular meeting of the OMCA Board of Directors to order at 7:00 p.m.

Present: Jonathan Edelson, Chair; Lynn Engelke, AC Committee Chair; Bill McCormack, Vice-chair (arrived 7:17 p.m.); Ginny Thomas, Columbia Council Representative; Rebecca Bryant (arrived 7:03 p.m.); Jerome Rollerson; Warren Wortman; Brigitta Warren, Village Manager; Amy Carpenter, Administrative Assistant.

Quorum Present: Yes

Also Present: Howard County Department of Housing and Community Development Housing Repair Program Coordinator Taylor Shelton; Oakland Mills United Executive Director & CEO Samuel Hahn; Howard County Council District 2 Aide Ashley Alston; see resident list.

Opening of Meeting

- **Mr. Rollerson** motioned to approve the March 14, 2023 OMCA Board Meeting minutes (ATTACHMENT A). **Ms. Engelke** seconded, and the motion passed (4-0-0).
- **Mr. Wortman** motioned to approve the March 28, 2023 Board Meeting agenda (ATTACHMENT B). **Ms. Engelke** seconded, and the motion passed (4-0-0).

Resident Remarks

Oakland Mills United (OMU) Executive Director/CEO Samuel Hahn said that on April 2nd, OMU would be celebrating its first anniversary as an official 501(c)(3) organization. He thanked OMCA for being one of OMU's strongest partners.

New Business

Presentation on Howard County Reinvest*Renovate*Restore Housing Loan Program
Howard County Department of Housing and Community Development Housing Repair Program
Coordinator Taylor Shelton gave a presentation on the County's housing loan program,

*Reinvest*Renovate*Restore* (ATTACHMENT C). The program helped residents in certain income ranges to obtain low-interest rate, long-term loans between \$500 to \$40,000 to make improvements on their properties.

Old Business

Letter to Howard County Regarding Stevens Forest Road & Broken Land Pkwy Intersection Improvements

Mr. Wortman presented a draft letter to the County regarding safety concerns at the intersection of Stevens Forest Road and Broken Land Parkway (ATTACHMEN D). The Board agreed that the letter could be sent with the discussed revisions.

Board Chair Report

Mr. Edelson reported that seven of the ten village board chairs or their representatives had met together to discuss formation of a taskforce to address village election issues. Though they decided not to follow through with the taskforce, they discussed legislative issues and brought back the idea of meeting as village chairs again.

CCR Report

Ms. Thomas discussed ethics enforcement with the CA Board as well as the Lake Elkhorn watershed stream restoration project and the need for advisory committees to continue working with CA Board representatives.

Village Manager's Report

Ms. Warren reported on village elections. She said a hybrid Columbia Council Representative forum would be held on April 4th at 7:00 p.m. She also gave an update on recent past and upcoming events. She announced that Ms. Carpenter would be filling in as interim events coordinator, in addition to her administrative assistant responsibilities. Ms. Warren would share the FY24 draft budget at the next Board meeting.

Committee Reports

Architecture Committee

Ms. Engelke reported that applications had picked up for the spring/summer season.

Education

Mr. Edelson reported on the OM education committee meeting held earlier that night. He said continued advocacy was needed to ensure OMMS renovation funding made it into the County budget.

Mr. Edelson also reported that OMHS would have heating system renovations this summer. He said this would not affect the planned OMHS renovations because the school had been slated for a capacity increase, which would require an addition the school.

Mr. Edelson discussed new school start times for the 2023-24 school year which necessitated expanded school walking zones.

Public Space

Mr. Wortman reported on the recent Public Space committee meeting (ATTACHMENT E). He said the PSAC would be trying to install more effective bike racks at OMHS and that those bike racks could easily be moved during renovations.

Mr. Wortman said volunteers were needed to help with Bike HoCo bike corrals. Links to the volunteer form would be emailed to the community. He also reported that the dirt pile off of Time Sweep Lane had been fully removed.

Bulletin Board

Ms. Carpenter said she looked forward to organizing events for the community.

Mr. Rollerson asked for the power point presentation of Reinvest*Renovate*Restore. A video link to Ms. Shelton's presentation would be made available to the community.

Ms. Warren gave an update on the upstairs bathroom for The Other Barn, which was now up for contracting bids. She said renovations for the bathroom would take place beginning January 2024 through March or April 2024.

Mr. Edelson adjourned the OMCA Board meeting at 8:40 p.m.

Respectfully submitted: Amy Carpenter, Administrative Assistant



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Virginia (Ginny) Thomas, Columbia Council Representative

March 14, 2023

Link to YouTube recording of the March 14, 2023 OMCA AC Appeal and Board Meeting: https://youtu.be/LbwbP5DwqEQ

OMCA REGULAR BOARD MEETING

This meeting was held virtually.

Mr. Edelson called the regular meeting of the OMCA Board of Directors to order at 7:03 p.m.

Present: Jonathan Edelson, Chair; Lynn Engelke, AC Committee Chair; Bill McCormack, Vice-chair (arrived 7:49 p.m.); Ginny Thomas, Columbia Council Representative; Rebecca Bryant; Warren Wortman; Brigitta Warren, Village Manager; Amy Carpenter, Administrative Assistant.

Absent: Jerome Rollerson

Quorum Present: Yes

Also Present: Howard County Council District 2 Aide Ashley Alston; see resident list.

Opening of Meeting

- **Ms. Thomas** motioned to approve the February 28, 2023 OMCA Board Meeting minutes (ATTACHMENT A). **Mr. Wortman** seconded, and the motion passed (4-0-0).
- Mr. Wortman motioned to approve the March 14, 2023 Board Meeting agenda (ATTACHMENT B). Ms. Engelke seconded, and the motion passed (4-0-0).

Resident Remarks

Karin Emery thanked Ms. Bryant and Mr. McCormack for their work on getting a CA play area (tot lot) pilot program in Oakland Mills.

Board Chair Report

Mr. Edelson reported that **Ms. Warren** received a reply from Klein Enterprises. Gran Sabor would open once the permit process was complete. **Mr. Edelson** also reported on the testimony he gave on behalf of OMCA at the County Executive's second citizens budget hearing.

CCR Report

Ms. Thomas discussed CA's functioning under interim CA President/CEO Dennis Mattey. The transition plan called for hiring a new CA President/CEO by May 2024. The exact timeline for the search would be

discussed at the next CA board meeting.

Ms. Thomas thanked Mr. McCormack and Ms. Bryant for their work on CA play areas. The CA board would discuss at its next board meeting a possible taskforce for the play area pilot program that would include representatives from each of Columbia's villages.

Ms. Thomas discussed the CA budget. The CA board voted not to increase the assessment. She said construction of The Other Barn's bathroom had also been included in the budget. All pools would be opening in the summer.

The CA Board testified against HB1024, which would have changed how voting was conducted in village elections. The bill was later withdrawn. **Ms. Thomas** said that she testified in support of HB1195, which would require "a certain entity seeking any waiver or exemption from or authorization under any zoning regulation, zoning map amendment, conditional use permit, final development plan, or other land use authorization to publicly disclose the name of each individual who owns the entity, including any individual who owns an affiliated entity" (from bill synopsis).

Ms. Thomas asked Mr. Wortman about continuing to push for the Orchard Green/Red Branch path and crosswalk funding. **Mr.** Wortman said that the path/crosswalk had been included in the County's transportation priority letter to the State. **Mr.** Edelson said he sent an email in support of the priority letter on behalf of the Board.

Village Manager's Report

Ms. Warren said Lively Arts and Jazz in the Mills performances would be taking place the following weekend. She reported that the OMCA elections were contested for Columbia Council Representative. The OM Election Forum would be held on April 4th and would be hybrid. She was working on election voting documents, and the new facility and rental coordinator had been coming in for training. She was still looking for an events coordinator. Staff would be helping in the meantime.

Klein would be evaluating lights in the village center and would replace any that were out. Taylor Shelton, Howard County Housing & Community Development's Housing Repair Program Coordinator, would be presenting the *Reinvest*Renovate*Restore* loan program at the next Board meeting. A CA rep would be visiting the April 11 Board meeting. Blandair soil removal had been completed, but more removal might be needed later.

Ms. Thomas thanked Ms. Warren for representing OM at Oakland Mills Local Leadership Team's community dinner.

Committee Reports

Education

Mr. Edelson reported that an OMHS teacher testified at the County Executive's citizens budget hearing about the County's disparate investment in schools and how it affected the Maryland Department of Education's star rankings of schools.

On March 22, the SFES PTA would be hosting the Harlem Wizards at OMHS. OMHS orchestra and guitar players would be performing at Historic Savage Mill on March 25 from 12:30 to 4:30.

Public Space

Mr. Wortman reported that he spoke with Chris Eatough about the intersection of Stevens Forest Road and Broken Land Parkway and gathered with Mr. Edelson and other community members at the intersection to observe pedestrian/bicyclist safety issues. **Mr. Wortman** would be drafting a letter about the intersection that would be discussed at the next Board meeting.

Bulletin Board

Ms. Warren said that the grandson of OMCA staff member Charlotte Cook was in a production of Kinky Boots at the Olney Theatre.

Ms. Bryant said that Yards Alive was gearing up for the new growing season. New members had joined. Yard Alive was thinking of participating in a program sponsored by the National Aquarium called the City Nature Challenge. Questions had been asked about this year's cul-de-sac beautification program. The program would be part of the OMCA FY24 budget discussion.

Mr. McCormack thanked everyone who looked at the Stevens Forest Road/Broken Land Parkway intersection.

Mr. Edelson encouraged people to attend OMHS's production of Newsies March 16, 17, and 18.

Mr. Wortman motioned to go into closed session at 7:54 p.m. to consult with staff personnel, consultants, attorneys, or other persons in connection with pending or potential litigation. **Ms. Bryant** seconded, and the motion passed (5-0-0).

The closed session of the OMCA Board began at 7:55 p.m. and ended at 8:34 p.m. (ATTACHMENT C)

Mr. Edelson went into the regular open session of the OMCA Board at 8:34 p.m.

Upon return to open session, **Mr. Edelson** announced that he would inform the Board of follow-up information from an attorney and would contact CA's interim president with a follow-up question.

Mr. Edelson adjourned the OMCA Board meeting at 8:35 p.m.

Respectfully submitted: Amy Carpenter, Administrative Assistant



Oakland Mills Community Association Village Board

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Oakland Mills Board of Directors Meeting – Virtual Meeting Agenda Tuesday, March 28, 2023, 7:00 p.m.

Join Zoom Meeting

https://us02web.zoom.us/j/88159967905 Topic: OMCA Board of Directors Meeting

Time: Mar 28, 2023 07:00 PM Eastern Time (US and Canada)

Meeting ID: 881 5996 7905

One tap mobile

+13017158592,,88159967905# US (Washington DC)

Dial by your location

+1 301 715 8592 US (Washington DC)

Meeting ID: 881 5996 7905

Find your local number: https://us02web.zoom.us/u/kcbxgpC5Bi

7:00 p.m. Opening of meeting

Approve Minutes from March 14, 2023 Board Meeting Approve Agenda for March 28, 2023 Board Meeting

7:05 p.m. Resident Remarks, 3-minute remarks (10 min)

Please note that meeting attendee's audio is muted. If you wish to

participate in Resident Remarks please "raise your hand" which is one of the options

available for participants and appears as an icon on the screen.

7:15 p.m. NEW BUSINESS

Howard County Reinvest Renovate Restore Housing Loan Program Presentation

Taylor Shelton, Howard County Department of Housing & Community

Development (30 min)

7:45 p.m. OLD BUSINESS

Letter to Howard County Regarding Stevens Forest Road & Broken Land Pkwy

intersection improvements (Board Discussion and Vote, 15 min)

8:00 p.m. Board Chair Report, Jonathan Edelson (10 min)

8:10 p.m. Columbia Council Rep. Report, Virginia (Ginny) Thomas, Vice-Chair of the Columbia

Association Board of Directors (10 min)

8:20 p.m. Village Manager Report, Brigitta Warren (5 min)

Election Update Operations Update

8:25 p.m. Committee Reports (10 min)

Architecture, Lynn Engelke, Chair **Education**, Jonathan Edelson, Chair

Public Space Committee, Warren Wortman, Chair

8:35 p.m. Board Bulletin Board (5 min)

8:40 p.m. Adjourn



REINVEST RENOVATE RESTORE PROGRAM

Taylor Shelton

Program Coordinator

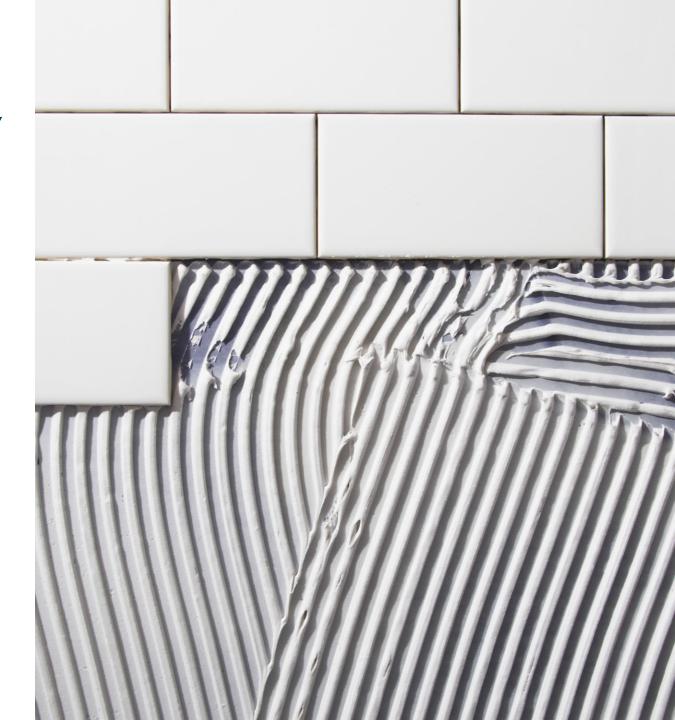
tshelton@howardcountymd.gov

410-313-6333



Program Overview

 The Reinvest, Renovate, Restore program's loans are intended to assist income eligible Howard County homeowners with making necessary repairs to their homes. Most repairs will be done to meet local housing codes to promote the health and safety of the homes.



Program Requirements

- This housing repair loan is <u>not</u> a grant and is provided with the expectation of re-payment.
- It is designed to assist owner-occupants who do not have the means to make the repairs themselves based on their income.
- The home to be repaired must have been owned for at least 1 year.
- The program is not intended for getting properties ready for sale.
- Homeowners must remain in the home for 5 years after repairs are made.
- There will be a charge of 10% of the total cost assessed if property is vacated before 5 years.
- The homeowner is required to make payments on the 1st day of the following month after closing even if renovations are not complete.

Examples of Repairs

Major Systems

- HVAC
- Windows
- Roofing
- Electrical wiring
- Plumbing
- Structural
- Doors

Cosmetic*

- Flooring
- Drywall repair
- Painting
- Landscaping

Accessibility

Modifications for persons with reduced mobility or that would like to age in place:

- Ramps
- Chair lifts
- Grab bars
- Widening of doorways
- Lowering countertops
- Roll-in showers, etc.

Loan Amounts

- \$40,000 Maximum Loan Amount
- \$500 Minimum Loan Amount
- Loan Term not to exceed 30 years

March 6, 2023

Eligibility

- Gross annual income does not exceed 80% of Howard County's average median income (AMI).
- Must be the owner of an eligible property and occupy the property as their primary residence.
- Has owned the property for more than one year.
- Debt to income ratio (DTI) does not exceed 45%.
- Homeowner must be current on all mortgages, property taxes, homeowners' insurance premiums, HOA or Condo Fees.,
- Credit score of at least 620



Loan Terms

30% AMI

- Fixed interest rate of 0%
- Loan is deferred

50% AMI

• Fixed interest rate of 1%

80% AMI

• Fixed interest rate of 2%

Howard County Median Income

\$124,042.00

Maximum Permitted Income (Effective 01/01/2023)			
Household Size	30% Howard County Median (0%)	50% Howard County Median (1%)	80% Howard County Median (2%)
1	\$26,049	\$43,415	\$69,464
2	\$29,770	\$49,617	\$79,387
3	\$33,491	\$55,819	\$89,310
4	\$37,213	\$62,021	\$99,234
5	\$40,190	\$66,983	\$107,172
6	\$43,167	\$71,944	\$115,111
7	\$46,144	\$76,906	\$123,050
8	\$49,121	\$81,868	\$130,988



Submitting Applications

- Homeowner submits a Pre-Application to the Department to determine eligibility.
- Applicant will be notified of Pre-Approval Eligibility.
- Applicant then submits a full application with supporting documentation (paystubs, tax returns, mortgage, deed, homeowners' insurance) to the Department.
- Loan Review Committee will issue loan decision letter to the homeowner after review.
- Applicant will meet with Loan Program Coordinator to review the loan process and closing requirements.

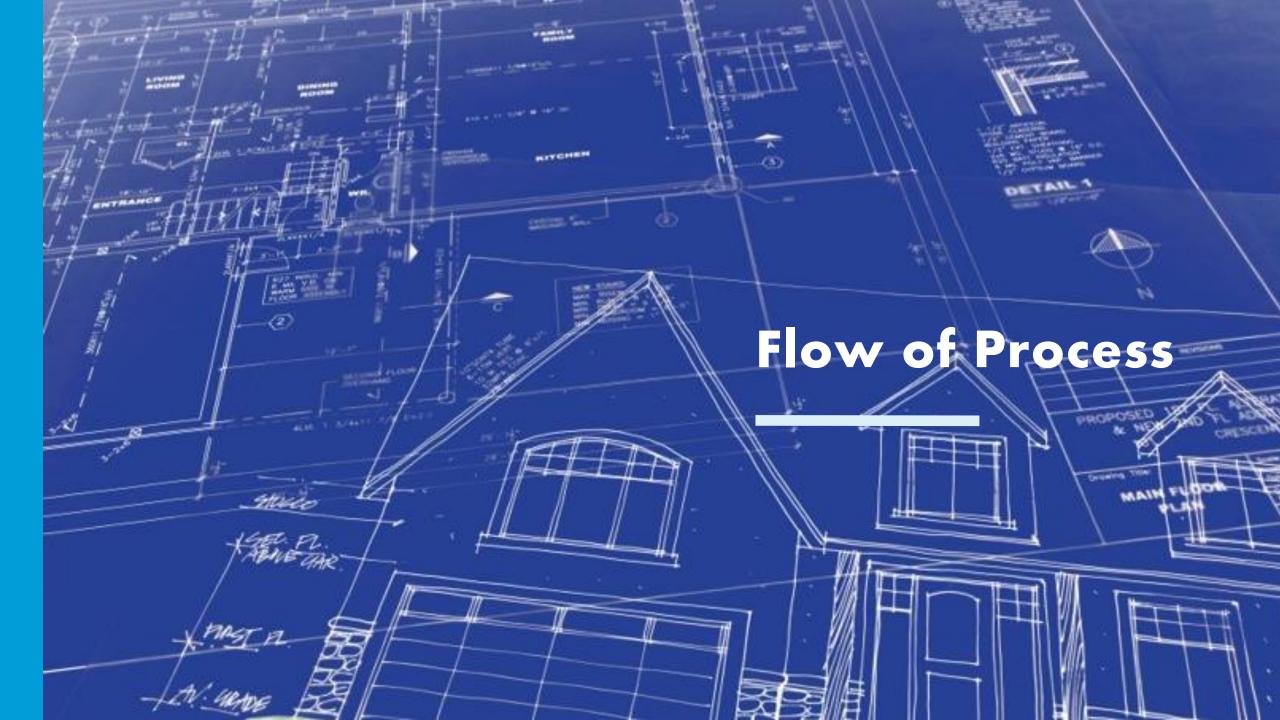
Required Documents

Proof of income + Assets

- Three most recent paystubs
- Social security, pension/annuity award letter, child support, alimony (with copy of court order or checks)
- Most recent tax return
- Previous years W2
- Bank statements

Proof of homeownership

- Deed
- Property tax bill
- Mortgage statement
- Property insurance declaration page



Before Construction

(1) Pre-application

Available online to be submitted with general income documents.

(3) Review

Request is approved/denied by loan committee

(2) Full Application

Due after pre-application and credit reports are reviewed. This application requires full proof of income, taxes, etc.

(4) Borrower's Acknowledgement

Borrower is given their interest rate, approved loan amount, and signs acknowledgement form.

Construction Phase

(5) Loan Closing

Sign right of recission (3 days) after receiving the loan set up memo from the Department.

(6) Consultant

Inspection

The Department's Consultant inspects the home to specify repairs.

(7) Contractor Selection

Borrower researches then selects a contractor.
Contractor then provides quote to the Department.

(8) Order to Proceed

After signing paperwork, the Department delivers an order to proceed and requests payments that will be provided to the borrower and contractor.

Loan Scenario: Townhome

• Loan Amount: \$36,977.00

Monthly Payment: \$118.93

• Repayment Years: 30

• Interest Rate: 1.00%

Repairs: Basement upgraded

• First payment due the first month after the start of construction.



Thank you

I am excited to review your applications!

Please download the pre-application at https://www.howardcountymd.gov/DHCD-RRR

Contact: Taylor Shelton

Program Coordinator

<u>Tshelton@howardcountymd.gov</u>

410-313-6333



Oakland Mills Community Association The Other Barn • 5851 Robert Oliver Place Columbia, MD 21045

410-730-4610 • oaklandmills.org



March 14, 2023

Mr. Kris Jagarapu, Chief Howard County Public Works Department 7125 Riverwood Drive, Suite B Columbia, MD 21045

Dear Mr. Jagarapu,

The Oakland Mills Community Association (OMCA) is extremely grateful for the recent signage and signal improvements on Stevens Forest Road (SFR) & Kilimanjaro Rd. We hope that these improvements will make that intersection safer for all users, no matter the mode of transportation. You and your staff's understanding and expertise of transportation engineering is a valuable resource to Howard County and to the residents of Oakland Mills.

The OMCA is concerned about the safety of the intersection at SFR & Broken Land Pkwy (BLP), particularly the safety of pedestrians. This concern stems from a recent close call when Village Board member, Bill McCormack dropped off his car at the Exxon for service and walked home across BLP. This is not the first near miss for Mr. McCormack at that intersection. He now, wisely, regularly wears a reflective safety vest when walking across BLP.

A team from Oakland Mills board members and residents observed the SFR & BLP intersection and noted the following. The pedestrian crosswalk crosses BLP on the west side of the intersection, where many southbound drivers on SFR turn right driving through that crosswalk. The pedestrian crosswalk signals to enter the crosswalk, coinciding with the green traffic light and arrow for southbound SFR traffic. Also, there is a sidewalk along the north side of BLP, leading to a bus stop; however, there is no crosswalk crossing SFR, nor is there a pedestrian signal for crossing SFR.

Based on our observations, we ask for the following:

- 1. Add "yield to pedestrian" signage, similar to the signage at Stevens Forest and Kilimaniaro Rd.
- 2. Add a lead pedestrian interval to the pedestrian light, allowing walkers to enter the crosswalk before the traffic signal turns green.
- 3. Add a pedestrian crosswalk across SFR on the north side of BLP.
- 4. Add a pedestrian signal for walkers to safely cross SFR on the north side of BLP, providing pedestrian safe access, to and from the bus stop.

We understand that we are not traffic engineers. Our understanding of this intersection is more

intuitive, where residents report feeling unsafe while walking at this intersection. We look to you for guidance in providing safer solutions to this busy intersection.

Thank you in advance for your prompt attention; we look forward to hearing from you and working with you.

Sincerely,

Jonathan L. Edelson Warren Wortman

Jonathan L. Edelson, OMCA Board Chair Warren Wortman, OMCA Board Member OMCA
Public Space Committee Chair

Cc: County Executive Calvin Ball
Councilman Opel Jones
Chris Eatough, HC Office of Transportation
Jennifer Biddle, Chief, HC Traffic and Engineering



Oakland Mills Community Association Public Space Committee Meeting Minutes Hybrid ZOOM and Elkridge Public Library

Tuesday, March 21, 2023

Attendees:

- Warren Wortman, chair
- Mike Westendorf
- Marc Klein

we value connections

- Rebecca Bryant
- Amy Brooks

Discussion(s):

- OMHS Bike Racks The bike rack at OHMS is often full, having upto 30 bikes on the rack on nice days.
 OM Public Space Committee voted unanimously in support of adding more bike racks. After consulting with some knowledgeable bike racks, inverted "U" racks are preferred.
- Bike HoCo Corrals, over ten Bike HoCo Corrals are planned for 2023, three in April. Those are EC SpringFest and HCC GreenFest (both on April 15th) and the Wilde Lake Election in Wilde Lake on April 22nd. Volunteers are needed: register at https://forms.gle/hEJtZabqdKT71vgf6
- Stevens Forest and Broken Land intersection

Mr. Wortman drafted a <u>letter</u>, asking for pedestrian signage at the intersection, a pedestrian lead

interval crossing Broken Land, a pedestrian crosswalk across Stevens Forest Rd, and a pedestrian signal for that crosswalk..

Soil Stockpile behind Timesweep. The pile have been removed

Next Meeting: April 18, 7:00 pm - Zoom



